**Question:** How can I view the award amount and project period for an award?

**Answer:**

1. Log in to Coeus using your UMD ID and password. Please email coeus-help@umd.edu if you cannot log in.

2. Go to the Award module by clicking on the yellow diamond.

3. Search for the award using the KFS# (Account Number).

4. Highlight the award and then double click on it. A window will open.

5. Go to the tab labeled Money and End Dates. This tab displays the most recent information for the award.
6. The Obligated total is the total amount given for the award. WARNING: Coeus does not keep track of the amount spent, and therefore this is NOT the account balance.

7. The Obligation Effective Date is the Begin/Start Date for the award. The Final Expiration date is the end date, and can reflect a multi-year project.

8. Click the History button on the right hand side of the screen. This will show you the history of award actions for this particular award.