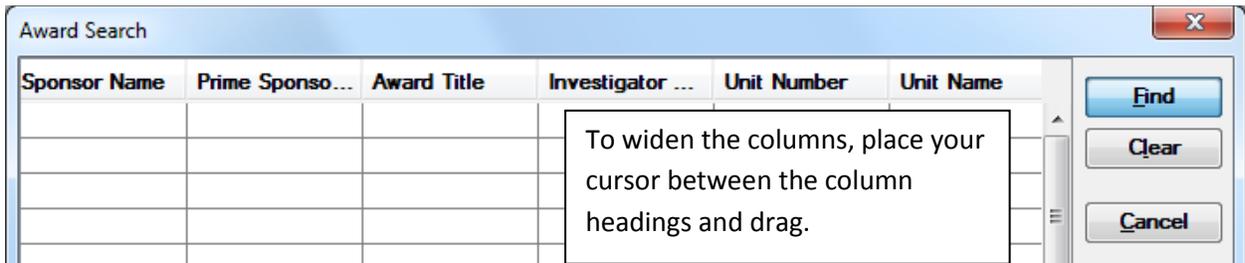
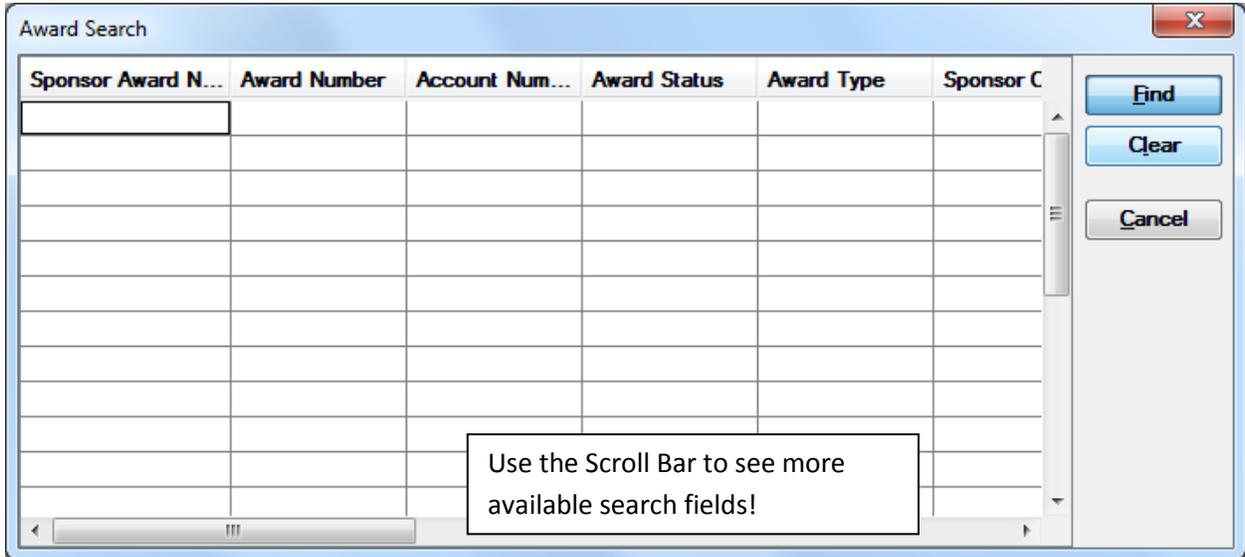


Quick Search Guide- Awards Module

When opening the Awards Module, a search window is automatically opened. You can use one or more of the Search fields listed in the window.



The most commonly used Search fields are:

Account Number: This is the FRS account number for the award. (ex. 521643)

Award Type: Type of Award instrument (Grant, Contract, etc)

Sponsor Name: Name of Sponsor as it is listed in the Coeus Sponsor Table.

Award Title: Search using part of the title. (ex. *detecting cosmic rays*)

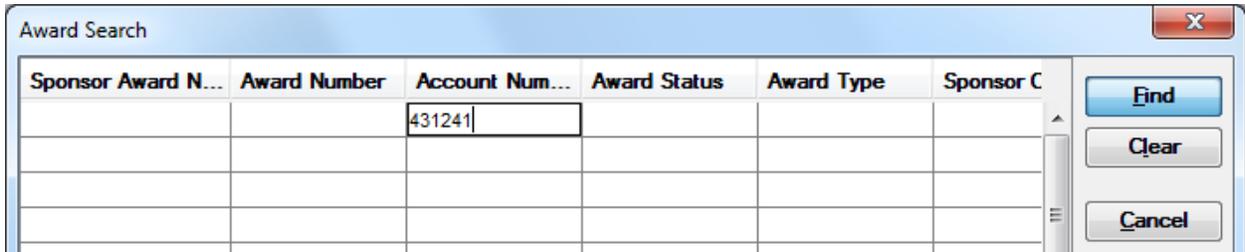
Investigator Name: Name of Investigator as listed in PHR. (ex. *mcgaugh*)

Unit Name: Name of Unit (department) as listed in the Coeus Unit Hierarchy. (ex. *biology*)

It is recommended that you use the Searching Wildcard when searching in Coeus. For all fields and search windows, this is the **asterisk (*)**. It is useful to note that Coeus is NOT case-sensitive.

Sample Searches:

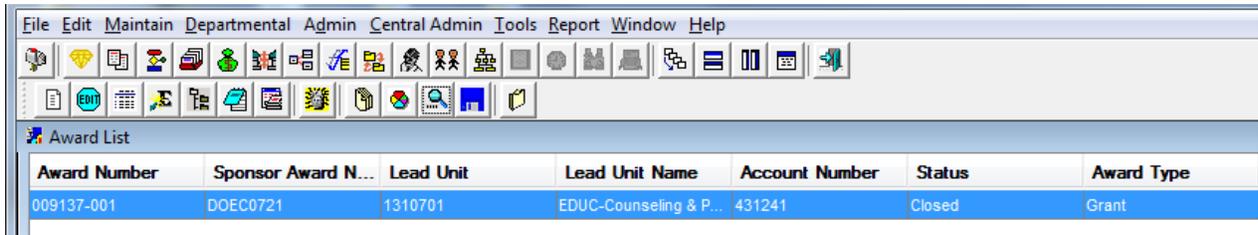
Finding a specific award using the FRS Account number. (ex. 431241)



The screenshot shows the 'Award Search' dialog box. The table has the following columns: Sponsor Award N..., Award Number, Account Num..., Award Status, Award Type, and Sponsor C. The 'Account Num...' field contains the text '431241'. To the right of the table are three buttons: Find, Clear, and Cancel.

Sponsor Award N...	Award Number	Account Num...	Award Status	Award Type	Sponsor C
		431241			

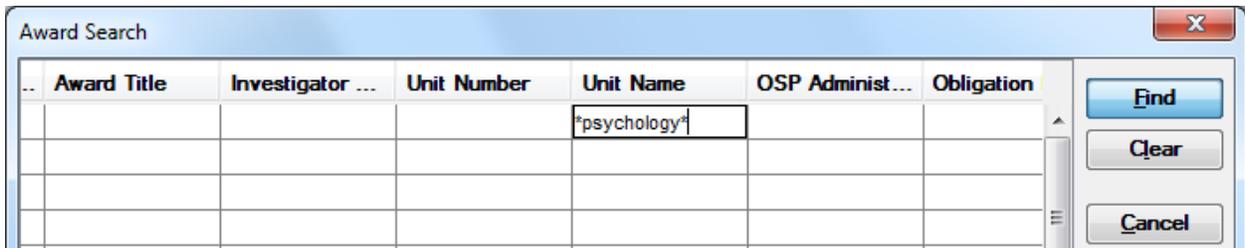
Double-click on the desired result to open the award.



The screenshot shows the 'Award List' window. The table has the following columns: Award Number, Sponsor Award N..., Lead Unit, Lead Unit Name, Account Number, Status, and Award Type. One row is highlighted in blue.

Award Number	Sponsor Award N...	Lead Unit	Lead Unit Name	Account Number	Status	Award Type
009137-001	DOEC0721	1310701	EDUC-Counseling & P...	431241	Closed	Grant

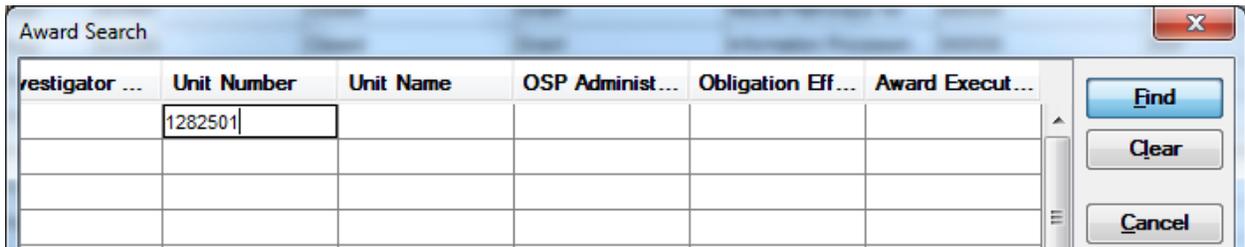
Finding awards for a particular department. (ex. Psychology)



The screenshot shows the 'Award Search' dialog box. The table has the following columns: Award Title, Investigator ..., Unit Number, Unit Name, OSP Administ..., and Obligation. The 'Unit Name' field contains the text '*psychology*'. To the right of the table are three buttons: Find, Clear, and Cancel.

Award Title	Investigator ...	Unit Number	Unit Name	OSP Administ...	Obligation
			psychology		

Note: This will bring up all awards in a department with "Psychology" in the name. If more than one department contains the word "Psychology", it is recommended that you use the Unit Number in your search. In this example, the Psychology Department has unit number 1282501.



The screenshot shows the 'Award Search' dialog box. The table has the following columns: Investigator ..., Unit Number, Unit Name, OSP Administ..., Obligation Eff..., and Award Execut... The 'Unit Number' field contains the text '1282501'. To the right of the table are three buttons: Find, Clear, and Cancel.

Investigator ...	Unit Number	Unit Name	OSP Administ...	Obligation Eff...	Award Execut...
	1282501				

Finding Grants received from NASA.

Award Status	Award Type	Sponsor Code	Sponsor Name	Prime Sponso...	Award Title
	Grant		*nasa*		

You can sort results by clicking on the column heading.

Award Number	Sponsor Award N...	Lead Unit	Lead Unit Name ▲	Account Number	Status
013240-001	NNX09AN97G	1250301	AGNR-Agricultural & ...	526508	Approved
014959-001	NNX10AM98G	1250301	AGNR-Agricultural & ...	526586	Approved
001680-001	NGT5100	1250701	AGNR-Animal & Avian...	526659	Closed
001774-001	NAG58678	1250901	AGNR-Environmental ...	526668	Closed
003575-001	NAG511399	1250901	AGNR-Environmental ...	526826	Closed
001060-001	NAG53454	1281501	BSOS-Geography	526387	Closed

Find all awards with an investigator with the name Desai or Solares.

ne	Prime Sponso...	Award Title	Investigator Name	Unit Number	Unit Name	OSP
			desai			
			solares			

Be aware that the search results list PI, but also may contain investigators with the same name as the investigator you are searching for. It is suggested that you use additional search fields to make sure your results are valid (such as department/unit name).

Grant	Mechanical Phenotypi...	010434	STMD-Maryland Tech...		Jaydev Prataprai Desai
Grant	MINIR: Minimally Invasi...	011285	NIH-National Institute o...		Jaydev Prataprai Desai
Grant	Robotic Haptic Feedba...	011285	NIH-National Institute o...		Jaydev Prataprai Desai
Grant	RECOVERY: Collabora...	000500	NSF		Joseph F. JaJa
Contract	A Comprehensive Sur...	005165	The Johns Hopkins Un...	011037	Mihir I. Desai
Grant	Solar Longitude Depe...	000500	NSF		Mihir I. Desai
Grant	Health, Environment a...	000340	NIH-National Institutes ...		Reeve Doering Vanne...
Grant	Nanotech Biotechnolo...	010544	STMD-Department of ...		Santiago De Jesus Sol...
Grant	CAREER: Sub-Nanone...	000500	NSF		Santiago De Jesus Sol...