

## NASA NSPIRES Registration Information

### Who needs to be a registered member in NSPIRES?

Any individual needs to have an active membership if he/she wishes to perform the following actions:

- Create or submit an NOI
- Create or submit a proposal (to either NSPIRES or Grants.gov)
- Serve as a team member on either an NOI or a proposal (to either NSPIRES or Grants.gov)

You do not need to be a member to find and read proposal opportunities or to see information about past, funded proposals.

### How do I start my registration in NSPIRES?

Go to the NSPIRES Home page at <http://nspires.nasaprs.com/external/>, and click the Registration Information link in the blue "Member Login" box. Fill out the requested information, add an affiliation with UMCP, and follow the instructions in the email you receive from NSPIRES.

There is an online tutorial for member registration on the [NSPIRES Tutorials](#) page, which is accessible from the NSPIRES Help Page. Additionally, the NSPIRES Help Desk is staffed Monday to Friday, from 8AM to 6 PM, M-F Eastern Time. They can be reached on (202) 479-9376 or via email to [NSPIRES-Help@nasaprs.com](mailto:NSPIRES-Help@nasaprs.com).

### What is an affiliation?

An affiliation is a business relationship between an NSPIRES registered member and an organization's Sponsored Research Office (SRO, or equivalent). An affiliation must be requested by a member of an organization and confirmed by the SRO. A member cannot submit a proposal to NASA without having a confirmed affiliation.

When you add an affiliation with the University of Maryland, you can search by the DUNS number 790934285.