



DEPARTMENT OF THE NAVY
OFFICE OF NAVAL RESEARCH
BOSTON REGIONAL OFFICE
495 SUMMER STREET, ROOM 627
BOSTON, MA 02210-2109

IN REPLY REFER TO:

June 27, 2016

Mrs. Debra Murray
Assistant of Dir. Compliance
University of Maryland – College Park
Dept. of Accounting and Contracting
2133 Chesapeake Building
College Park, MD 20742

Dear Mrs. Murray

The Office of Naval Research, Boston has performed an On-Site Property Control System Analysis (PCSA) of the University of Maryland- College Park property control system. The PCSA, was conducted between April 18 to April 20, 2016 was performed within the guidelines of Department of Defense Manual for Performance of Contracting Property Administration, DoD Instructions 4161.2 M, dated December 1991 and guidelines provided by the Engineering and Systems Review Branch, Office of Naval Research.

The objective of the PCSA was to ascertain the ability of UMCP property control system to protect, preserve, account for and control Government-owned property in their custody. The PCSA included various tests and analyses of the institution's internal management controls for property management, inventory procedures, reports, disposition activities and other areas as deemed necessary to perform the PCSA.

According to ONR records, the total value of ONR administered property at the UMCP University as of June 27, 2016 is \$3,086,264.03.

The property is distributed as follows:

DOD	NASA
\$ 2,809,108.03	\$ 277,156.00

An A-133 audit was recently conducted which addressed the institution's overall property control system. The audit did not identify any findings related to the control of government titled property.

The UMCP Property Policies and Procedures have been reviewed for completeness and have been found to be acceptable.

The UMCP recently performed a physical inventory. The inventory was performed in accordance with their approved policies and procedures. There were no deficiencies identified during the physical

inventory.

The UMCP has routinely requested disposition instructions within a reasonable timeframe after the property is no longer needed for its assigned project.

During the previous year, UMCP submitted their required final property reports in a timely manner.

Based upon the results of this PCSA and in the judgment of the Property Administrator, the property control system at UMCP is compliant to protect, preserve, account for and control Government owned property.

Thank you for your assistance in this matter. If you have any questions, please contact me at (617) 753-4002.



Gregory J. Valenti
Property Administrator