

## APPENDIX B

### Assignment of Subcontract Numbers

The unique number assigned to each Subcontract will follow the following protocol:

- The first character denotes whether the sponsor of UMCP's Prime Contract is Federal or Non-Federal
  - “Z” = Federal Prime Sponsor
  - “Q” = Non-Federal Prime Sponsor
- The next five digits are the last 5 digits of the COEUS account number for the award which is supporting a Subcontract
- Federal Accts begin with 52-xxxxx and Non-Federal accounts begin with 43-xxxxx
- The last two digits (01-99) is added consecutively as each new Subaward is issued under the same COEUS account
- As modifications are issued, they are assigned a letter of the alphabet in consecutive order (Mod A, Mod B, etc.)

Examples:

Subcontract Number Z6026011

Z=Prime Sponsor is Federal

COEUS account number = 52-60260

11=This is the 11<sup>th</sup> Subaward written under COEUS account number 5260260

Subcontract Number is Q2682102

Q=Prime Sponsor is Non-Federal

COEUS account number = 43-26821

02=This is the 2<sup>nd</sup> Subaward written under COEUS account number 4326821