Mr. Frank Carpenter  
Director-VPAA-Comptroller-Administration  
4100C Chesapeake Bldg.  
University of Maryland  
College Park, MD 20742-3135

Dear Mr. Carpenter:

The Office of Naval Research, Atlanta Regional Office has performed an on-site Property Control System Analysis (PCSA) of the University of Maryland at College Park property control system. The PCSA was conducted during the period 22-24 May 2012 in accordance with FAR and OMB requirements and within the guidance provided by the Engineering and Systems Review Branch, Office of Naval Research.

The objective of the PCSA was to ascertain the ability of the University of Maryland-College Park’s property control system to protect, preserve, and account for the control of Government-owned property in their custody. The PCSA included various tests and analysis of the Institution’s Internal management controls for property management, inventory, procedures, reports, disposition activities and other areas as deemed necessary to perform the PCSA.

According to ONR records, the total value of ONR administered property at the University of Maryland-College Park as September 19, 2012 is $3,091,596.17 and $1,500.00 of material. The property is distributed as follows:

The previous PCSA at the University of Maryland-College Park was done September 29, 2011. There were no findings on the previous PCSA. The most recent A-133 audit did not identify any findings related to property.

Of the final property reports, fourteen were required during the period. Of the fourteen, all were reported on time.
During the annual reporting period for NASA, there were six reports that were required. Of the six, all were submitted on time.

The University of Maryland’s policies and procedures have been reviewed for completeness and have been found to be acceptable.

The university has developed a self-assessment in writing. It has been reviewed and deemed to be acceptable.

Based on the results of this PCSA and I the judgment of the Property Administrator, the property control system at the University of Maryland College Park is compliant to protect, preserve, account for and control Government owned property.

Thank you for your assistance with the on-site review. If you have any questions, please contact me at (404) 562-1611 or by e-mail at douglas.heaton@navy.mil.

DOUGLAS E. HEATON
Property Administrator

CC: Henry Mehler, ONR Code 241