proposalCentral - Enabling others to access your proposal

1. Login to ProposalCentral

2. Click the Proposal Tab and the edit button next to the appropriate application.

3. Click the “Enable Other Users to Access this Proposal” menu on the left.

4. Add “oraa@umd.edu” email address on the “Give User Proposal Access” field > Click Find Users.

5. Select the appropriate access level from the dropdown in permissions. Please give “Administrator” access for an oraa@umd.edu account.