- 1. Login to <u>Proposalcentral</u>
- 2. Click the Proposal Tab and the edit button next to the appropriate application.

Show 25 v entries								
Delete	Edit	Identifier 🗧	Title :	Grant Maker	\$			
Delete	Edit	97379	My title is	1 Rockville Roadies				

3. Click the "Enable Other Users to Access this Proposal" menu on the left.



4. Add "<u>oraa@umd.edu</u>" email address on the "Give User Proposal Access" field > Click Find Users.

Give User Prop	osal Access
User ID/Email	
	Enter the Email address or User ID of a registered proposalCENTRAL User and press the button to select. Find User

5. Select the appropriate access level from the dropdown in permissions. Please give "Administrator" access for an <u>oraa@umd.edu</u> account.

Montgomery, Wendy	oraa@umd.edu	Administrator	~