Understanding Workday GRANTS Award Budget to Actuals Reconciliation

Overview

The RPT314 Budget to Actuals report displays the Award's **budgeted** amount and actual expenses. It does not include the Award Amount (aka "Current Amount" as you see listed in WD). RPT314 is one of the WD reports to include award budget and actual expenses. If you are reviewing other WD reports with these similar data elements, the general premise still applies.

The Award Budget itself is found on the Award Budget tab within the WD award. The Award Budget is informational only and does not control spending. **By default**, award budgets are entered into WD exclusively with the parent award line's GR ID, and not separated into child award line or subaward line budgets.

Award Expenses, including their indirect costs, are assigned to a specific award line/grant ID. Therefore, indirect costs charged on top of subaward invoices will follow the subaward and be assigned the subaward grant line worktag. Importantly, however, the indirect costs will NOT post against the Subaward Supplier Contract itself. For awards and subawards converted from KFS, the IDC for the subaward was included in the GR line, which funded the award. Ongoing expenses in WD will follow the specific GR ID.

Because of the differences between Award Budget and Award Expenses, reports like RPT314 may show an overspend on the subaward GR line (due to the indirect costs being charged against that line) and an underspend on the parent GR line when comparing the Budget Amount to the Expenses Amount.

The KR WD Budget Template found here has been updated to include a field for the indirects on top of the subaward costs, separate from the broader IDC field labelled "Indirect Costs, applied to Subawards only". This will allow for parent/child/subaward GR ID object class details. PIs/departments may request a more detailed object class budget for all of an award's GR IDs (parent, child, and subaward lines) to be entered using the ORA Post-Award Management Request form, selecting "Workday Budget Correction", and attaching the detailed budget. This will allow budgets entered into WD to be assigned the direct and indirect costs to the parent, child, and subaward lines that will more closely align with the expected expenses.

An updated object class budget will affect the Budget Amounts, and not the Award Amount. The Award Amount is the amount the sponsor has awarded to UMD as recorded in KR as Obligated Dollars (less any amount subawarded to another organization) and is updated as sponsor funding changes or if funds are transferred from a parent to child award.

Sample 1. RPT314 Shows Only 1 Line with a Budget Amount under the Unallocated Object Class (No Expenses)

Reason: This is likely a new award and no detailed award budget has yet been provided in the sponsor award documents or by the PI/dept.

Actions needed: Perform the following process:

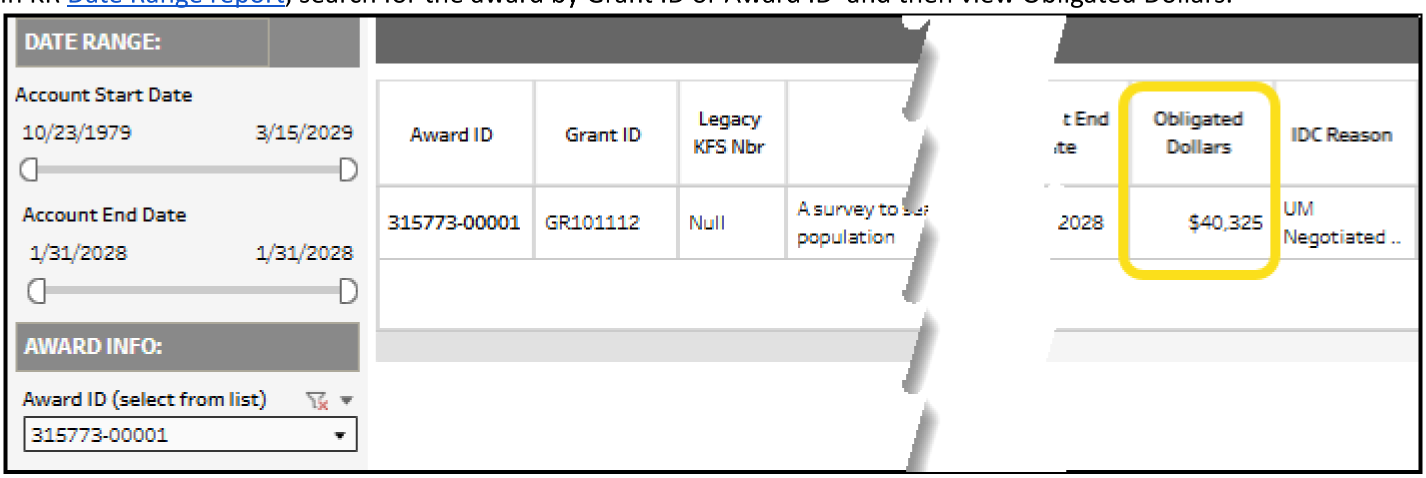
Confirm the Award Amount. The Award Amount in KR (Obligated Dollars) feeds to WorkDay. These amounts are not included on the RPT314.

Example:

Award	Grant Name	Object Class	Award Line Life Cycle Status	Grant's PI	Budget	Actual Expense
AWD-100693	GR101112 315773-00001	UMD Object Class Set: Unallocated	Open	PI name	$40,325.00	$0.00

In WD, Open Award > Award Lines > and view Current Amount.

In KR Date Range report, search for the award by Grant ID or Award ID and then view Obligated Dollars.



If KR and WD award amounts are not consistent, the award may involve a subaward line, see **sample 4**.
If the award amounts are consistent, as in this example, the PI/Dept can provide a detailed award budget via a PAM request and ORA will add the budget lines in the WD Award Budget tab. Budget Template found here. The request for the updated budget must identify the major object categories.

Type of Request: *

- [ ] Departmental New Related/Child Account
- [ ] ORA Requesting New Budget for Workday
- [ ] Transfer Funds between Accounts
- [x] Workday Budget Correction
- [ ] Add/Remove Spend Restrictions
- [ ] De-Obligate Funds on Subaward

Workday Budget Correction

This section is only to be used when requesting

Budget Upload

You can find the budget template here.

Select a File

Cumulative Award Budget

Budget by Object Class Categories	
Enter the KR proposal or award number this budget is in reference to	**315773-00001**
Date Completed	**6/9/2025**
If child accounts are requested, a budget needs to be included for each child account/award line.	
The template includes columns for 10 award lines; Click the "+" sign above column L to expand.	
Enter Award Number	315773-00001
Select line description	**Parent**
Salary & Wages (all salaries regardless of employee type)	$15,035.00
Employee Benefits (all benefits regardless of employee type)	$5,414.00
Professional Services (e.g. consultants [3120], honoraria, research participant payments)	
Materials, Supplies, and Services (e.g. lab supplies, computers)	$4,000.00
Participant Support Costs (on Federal awards, these costs will be in a separate child account/award	
Travel - Domestic	$1,400.00
Travel - Foreign	
Tuition Remission	
Subawards (each subaward will have its own award line)	
Equipment	
Other Direct Costs	
SUBTOTAL Direct Costs	$25,849.00
Indirect Cost of subaward	
IDC, excluding subs	$14,476.00
SUBTOTAL Indirect Costs	$14,476.00
ARLIS Fee	
Award Total	**$40,325.00**

Once the Award Budget is updated in WD, the RPT314 report results will be similarly updated.

Award	**Grant Name**	**Object Class**	**Award Line Life Cycle Status**	**Grant's PI**	**Budget**	**Actual Expense**
AWD-100693	GR101112 315773-00001	UMD Object Class Set: Unallocated	Open	PI name	$0.00	$0.00
AWD-100693	GR101112 315773-00001	UMD Object Class Set: Salary_Wages	Open	PI name	$15,035.00	$0.00
AWD-100693	GR101112 315773-00001	UMD Object Class Set: Employee_Benefits	Open	PI name	$5,414.00	$0.00
AWD-100693	GR101112 315773-00001	UMD Object Class Set: Travel_Domestic	Open	PI name	$1,400.00	$0.00
AWD-100693	GR101112 315773-00001	UMD Object Class Set: Materials_Supplies_Services	Open	PI name	$4,000.00	$0.00
AWD-100693	GR101112 315773-00001	UMD Object Class Set: Facilities_Administrative	Open	PI name	$14,476.00	$0.00
				TOTAL	**$40,325.00**	

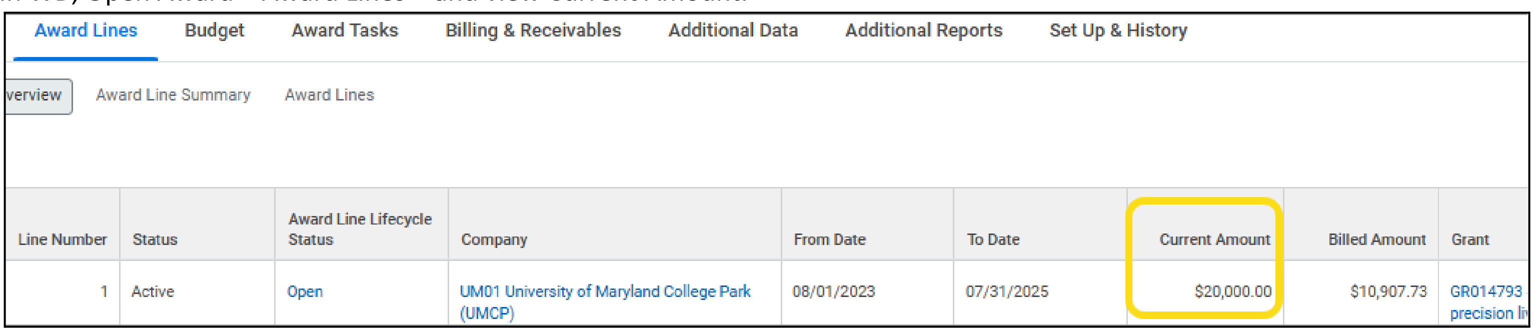
<u>**What if no action is taken:**</u> No expenses will accrue with the Unallocated object class. Expenses, and their indirect costs, will be recorded based on their object class set and grant line.

Sample 2. RPT314 has Grant Lines with Expenses but there is a $0 budget for those Grant Lines

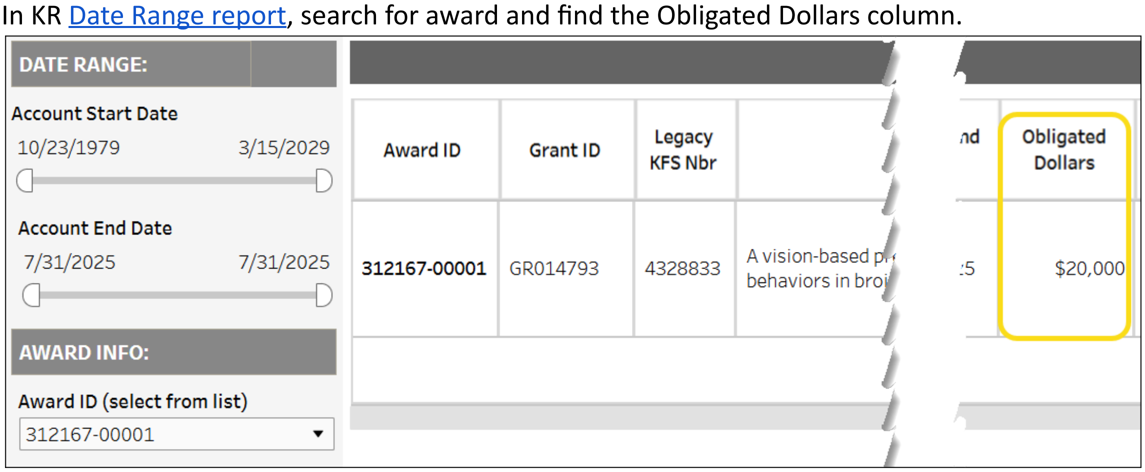
<u>Reason</u>: This award does not have a detailed award budget provided beyond the direct and indirect budget amounts.
<u>Actions needed</u>: Perform the following process:
Confirm the Award Amount. The Award Amount in KR (Obligated Dollars) feeds to WorkDay. These amounts are not included on the RPT314.
Example:

Award	Grant	Object Class	Award Line Life Cycle Status	Grant's PI	Budget	Actual Expense
AWD-009456	GR014793 4328833	UMD Object Class Set: Conversion	Open	PI name	0.00	0.00
AWD-009456	GR014793 4328833	UMD Object Class Set: Employee_Benefits	Open	PI name	0.00	1,881.38
AWD-009456	GR014793 4328833	UMD Object Class Set: Facilities_Administration	Open	PI name	4,000.00	2,238.89
AWD-009456	GR014793 4328833	UMD Object Class Set: Materials_Supplies_Services	Open	PI name	16,000.00	0.00
AWD-009456	GR014793 4328833	UMD Object Class Set: Salary_Wages	Open	PI name	0.00	6,114.65
AWD-009456	GR014793 4328833	UMD Object Class Set: Travel_Domestic	Open	PI name	0.00	959.37

In WD, Open Award > Award Lines > and view Current Amount.



In KR [Date Range report](), search for award and find the Obligated Dollars column.



If KR and WD award amounts are not equal, the award may involve a subaward line, see **sample 4**. If the award amounts are consistent, as in this example, the PI/Dept can provide a detailed award budget via a PAM request and ORA will add the budget lines in the WD Award Budget tab. Budget Template found here. The request for the updated budget must identify the major object categories.

Type of Request: *

- ☐ Departmental New Related/Child Account
- ☐ ORA Requesting New Budget for Workday
- ☐ Transfer Funds between Accounts
- ☑ Workday Budget Correction
- ☐ Add/Remove Spend Restrictions
- ☐ De-Obligate Funds on Subaward

Workday Budget Correction

This section is only to be used when requesting

Budget Upload

You can find the budget template here.

Select a File

Cumulative Award Budget

Budget by Object Class Categories	
Enter the KR proposal or award number this budget is in reference to	**312167-00001**
Date Completed	**6/9/2025**
If child accounts are requested, a budget needs to be included for each child account/award line.	
The template includes columns for 10 award lines; Click the "+" sign above column L to expand.	
Enter Award Number	315773-00001
Select line description	**Parent**
Salary & Wages (all salaries regardless of employee type)	$10,000.00
Employee Benefits (all benefits regardless of employee type)	$3,000.00
Professional Services (e.g. consultants [3120], honoraria, research participant payments)	
Materials, Supplies, and Services (e.g. lab supplies, computers)	
Participant Support Costs (on Federal awards, these costs will be in a separate child account/award	
Travel - Domestic	$3,000.00
Travel - Foreign	
Tuition Remission	
Subawards (each subaward will have its own award line)	
Equipment	
Other Direct Costs	
SUBTOTAL Direct Costs	$16,000.00
Indirect Cost of subaward	
IDC, excluding subs	$4,000.00
SUBTOTAL Indirect Costs	$4,000.00
ARLIS Fee	
Award Total	**$20,000.00**

Once updated in WD, the RPT314 will be similarly updated.

Award	Grant	Object Class	Award Line Life Cycle Status	Grant's PI	Budget	Actual Expense
AWD-009456	GR014793 4328833	UMD Object Class Set: Conversion	Open	PI name	$0.00	$0.00
AWD-009456	GR014793 4328833	UMD Object Class Set: Employee_Benefits	Open	PI name	$3,000.00	$1,881.38
AWD-009456	GR014793 4328833	UMD Object Class Set: Facilities_Administration	Open	PI name	$4,000.00	$2,238.89
AWD-009456	GR014793 4328833	UMD Object Class Set: Materials_Supplies_Services	Open	PI name	$0.00	$0.00
AWD-009456	GR014793 4328833	UMD Object Class Set: Salary_Wages	Open	PI name	$10,000.00	$6,114.65
AWD-009456	GR014793 4328833	UMD Object Class Set: Travel_Domestic	Open	PI name	$3,000.00	$959.37
				TOTAL	**$20,000.00**	

What if no action is taken: No expenses will accrue with the Unallocated object class. Expenses, and their indirect costs, will be recorded based on their object class set and grant line.

Sample 3. RPT314 Parent had Award Budget Details but both Parent and Child have Expenses

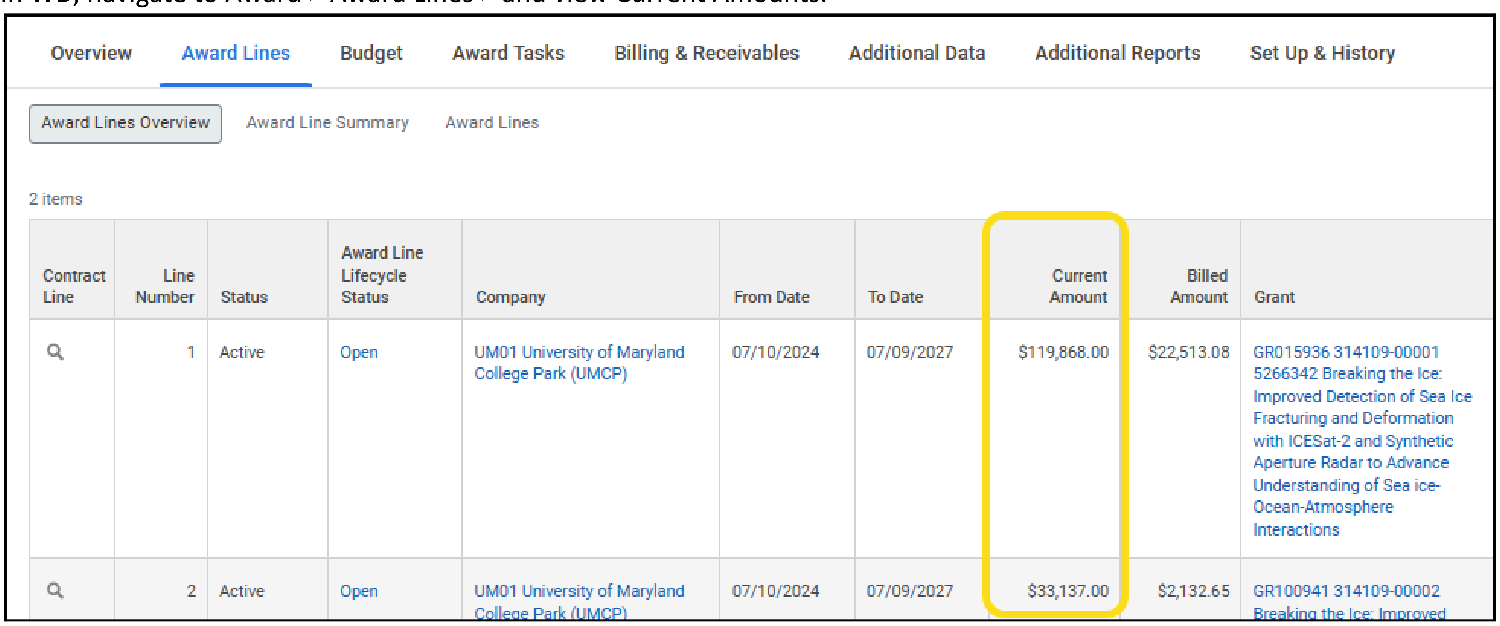
Reason: This award's detailed budget included information only for the parent award line.
Actions needed: Perform the following process:

Confirm the Award Amount. The Award Amount in KR (Obligated Dollars) feeds to WorkDay. These amounts are not included on the RPT314.

Example:

Award	Grant Name	Object Class	Award Line Life Cycle Status	Grant's PI	Budget	Actual Expense
AWD-010292	GR015936 314109-00001	UMD Object Class Set: Employee_Benefits	Open	PI name	$0.00	$3,375.04
AWD-010292	GR015936 314109-00001	UMD Object Class Set: Facilities_Administration	Open	PI name	$8,914.00	$8,081.54
AWD-010292	GR015936 314109-00001	UMD Object Class Set: Materials_Supplies_Services	Open	PI name	$3,341.00	$40.20
AWD-010292	GR015936 314109-00001	UMD Object Class Set: Salary_Wages	Open	PI name	$17,117.00	$11,016.30
AWD-010292	GR015936 314109-00001	UMD Object Class Set: Travel_Domestic	Open	PI name	$628.00	$0.00
AWD-010292	GR100941 314109-00002	UMD Object Class Set: Employee_Benefits	Open	PI name	$0.00	$393.87
AWD-010292	GR100941 314109-00002	UMD Object Class Set: Facilities_Administration	Open	PI name	$0.00	$459.98
AWD-010292	GR100941 314109-00002	UMD Object Class Set: Salary_Wages	Open	PI name	$0.00	$1,278.80

In WD, navigate to Award > Award Lines > and view Current Amounts.


Overview | Award Lines | Budget | Award Tasks | Billing & Receivables | Additional Data | Additional Reports | Set Up & History

Award Lines Overview | Award Line Summary | Award Lines

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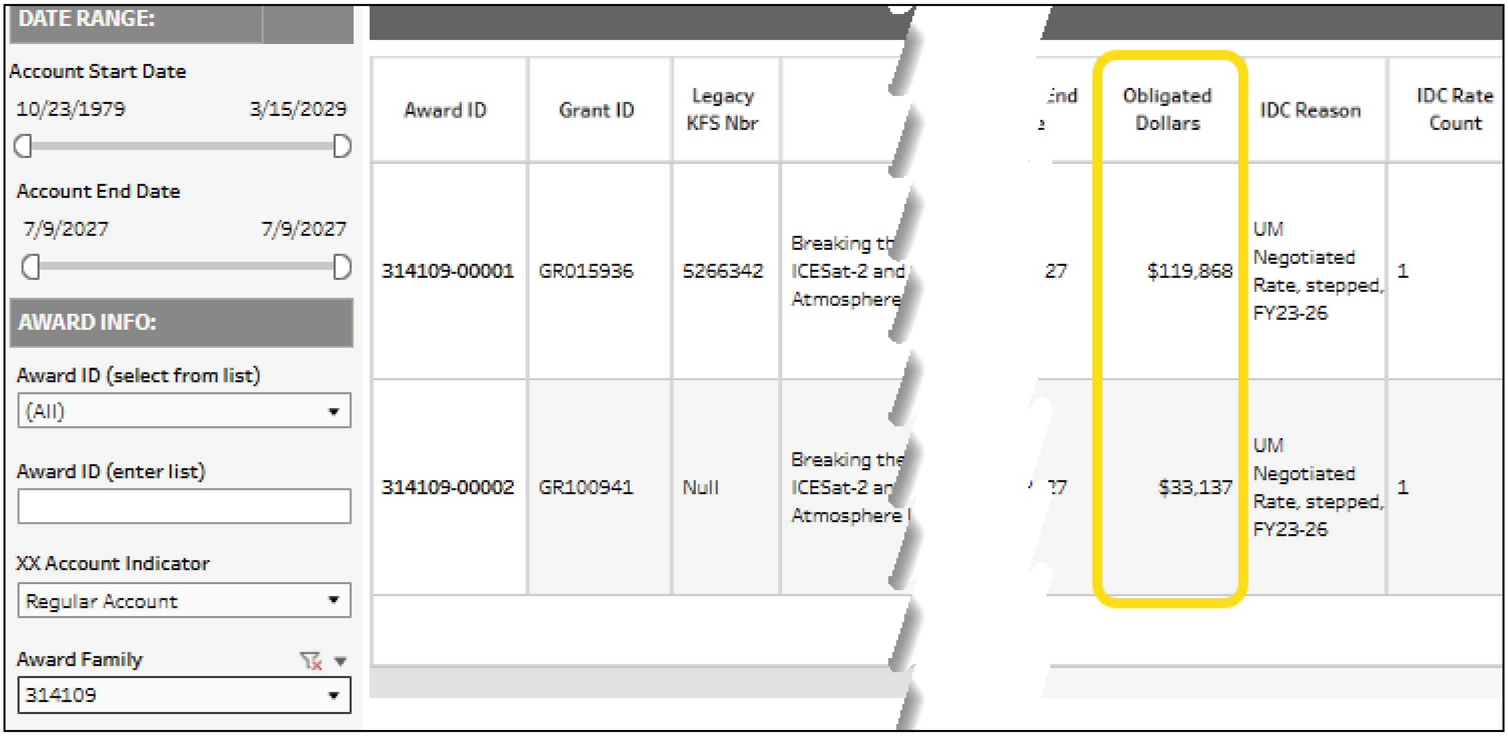
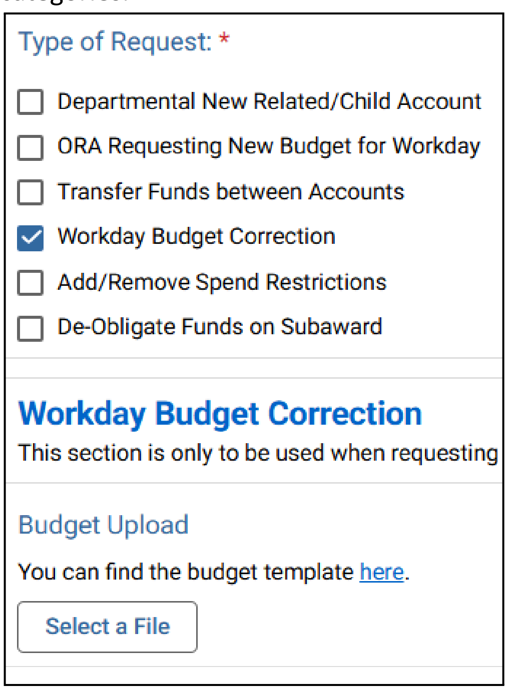
Contract Line	Line Number	Status	Award Line Lifecycle Status	Company	From Date	To Date	Current Amount	Billed Amount	Grant
	1	Active	Open	UM01 University of Maryland College Park (UMCP)	07/10/2024	07/09/2027	$119,868.00	$22,513.08	GR015936 314109-00001 5266342 Breaking the Ice: Improved Detection of Sea Ice Fracturing and Deformation with ICESat-2 and Synthetic Aperture Radar to Advance Understanding of Sea ice-Ocean-Atmosphere Interactions
	2	Active	Open	UM01 University of Maryland College Park (UMCP)	07/10/2024	07/09/2027	$33,137.00	$2,132.65	GR100941 314109-00002 Breaking the Ice: Improved

In KR [Date Range report](), search for the award family and find the Obligated Dollars column.



If KR and WD award amounts are not consistent, the award may involve a subaward line, see **[sample 4]()**.
Since the award amount is consistent between KR and WD, the PI/Dept can provide a detailed award budget via a [PAM request]() and ORA will add the budget lines in the WD Award Budget tab. The request for the updated budget must identify the major object categories.



For this award, since it has a parent and child account, the award budget needs to be split between them, otherwise all award details will be in the parent only. See "WD cumulative award budget" and "multiple award line budget" tabs on Budget Template found here.

Cumulative Award Budget

Budget by Object Class Categories

Enter the KR proposal or award number this budget is in reference to	**314109-family**					
Date Completed	**6/9/2025**					
If child accounts are requested, a budget needs to be included for each child account/award line.						
The template includes columns for 10 award lines; Click the "+" sign above column L to expand.						
Enter Award Number	314109-00001	314109-00002				
Select line description	**Parent**	**Child**				**Total**
Salary & Wages (all salaries regardless of employee type)	$141,973.00	$62,690.00				$204,663.00
Employee Benefits (all benefits regardless of employee type)	$37,856.00	$19,245.00				$57,101.00
Professional Services (e.g. consultants [3120], honoraria, research participant payments)						$0.00
Materials, Supplies, and Services (e.g. lab supplies, computers)	$13,740.00					$13,740.00
Participant Support Costs (on Federal awards, these costs will be in a separate child account/award						$0.00
Travel - Domestic	$5,033.00					$5,033.00
Travel - Foreign	$4,570.00					$4,570.00
Tuition Remission	$37,353.00					$37,353.00
Subawards (each subaward will have its own award line)						$0.00
Equipment						$0.00
Other Direct Costs						$0.00
SUBTOTAL Direct Costs	$240,525.00	$81,935.00	$0.00	$0.00	$0.00	$322,460.00
Indirect Cost of subaward						$0.00
IDC, excluding subs	$113,775.00	$22,532.00				$136,307.00
SUBTOTAL Indirect Costs	$113,775.00	$22,532.00	$0.00	$0.00	$0.00	$136,307.00
ARLIS Fee						$0.00
Award Total	**$354,300.00**	**$104,467.00**	**$0.00**	**$0.00**	**$0.00**	$458,767.00

Once updated in WD, the RPT314 will be similarly updated.

Award	Grant Name	Object Class	Award Line Life Cycle Status	Grant's PI	Budget	Actual Expense
AWD-010292	GR015936 314109-00001	UMD Object Class Set: Employee_Benefits	Open	PI name	$37,856.00	$3,375.04
AWD-010292	GR015936 314109-00001	UMD Object Class Set: Facilities_Administration	Open	PI name	$113,775.00	$8,081.54
AWD-010292	GR015936 314109-00001	UMD Object Class Set: Materials_Supplies_Services	Open	PI name	$13,740.00	$40.20
AWD-010292	GR015936 314109-00001	UMD Object Class Set: Salary_Wages	Open	PI name	$141,973.00	$11,016.30
AWD-010292	GR015936 314109-00001	UMD Object Class Set: Travel_Domestic	Open	PI name	$5,033.00	$0.00
AWD-010292	GR015936 314109-00001	UMD Object Class Set: Travel_Foreign	Open	PI name	$4,570.00	$0.00
AWD-010292	GR015936 314109-00001	UMD Object Class Set: Tuition	Open	PI name	$37,353.00	$0.00
AWD-010292	GR100941 314109-00002	UMD Object Class Set: Employee_Benefits	Open	PI name	$19,245.00	$393.87
AWD-010292	GR100941 314109-00002	UMD Object Class Set: Facilities_Administration	Open	PI name	$22,532.00	$459.98
AWD-010292	GR100941 314109-00002	UMD Object Class Set: Salary_Wages	Open	PI name	$62,690.00	$1,278.80
				TOTAL	**$458,767.00**	

Sample 4. RPT314 Parent Award with Subaward and Expenses

Reason: This award's detailed budget included information only for the parent award line. There have been expenses on both the parent and one of the subawards. Note that the Subaward and the IDC charges are associated with the subaward's grant line, and not the award which funds it.

Actions needed: Perform the following process:

Confirm the Award Amount. The Award Amount in KR (Obligated Dollars) feeds to WorkDay. These amounts are not included on the RPT314.

Example:

Award	Grant Name	Object Class	Award Line Life Cycle Status	Grant's PI	Budget	Actual Expense
AWD-100430	GR100672 315247-00001	UMD Object Class Set: Employee_Benefits	Open	PI name	$0.00	$8,166.48
AWD-100430	GR100672 315247-00001	UMD Object Class Set: Facilities_Administration	Open	PI name	$0.00	$24,780.37
AWD-100430	GR100672 315247-00001	UMD Object Class Set: Materials_Supplies_Services	Open	PI name	$0.00	$8,728.64
AWD-100430	GR100672 315247-00001	UMD Object Class Set: Salary_Wages	Open	PI name	$0.00	$27,355.44
AWD-100430	GR100672 315247-00001	UMD Object Class Set: Unallocated	Open	PI name	$736,156.00	$0.00
AWD-100430	GR100730 315247-3228	UMD Object Class Set: Facilities_Administration	Open	PI name	$0.00	$5,082.77
AWD-100430	GR100730 315247-3228	UMD Object Class Set: Subcontract	Open	PI name	$0.00	$9,076.38

In WD, Open Award > Award Lines > and view Current Amount.

Overview | Award Lines | Budget | Award Tasks | Billing & Receivables | Subawards | Additional Data | Additional Reports | Set Up & Hi

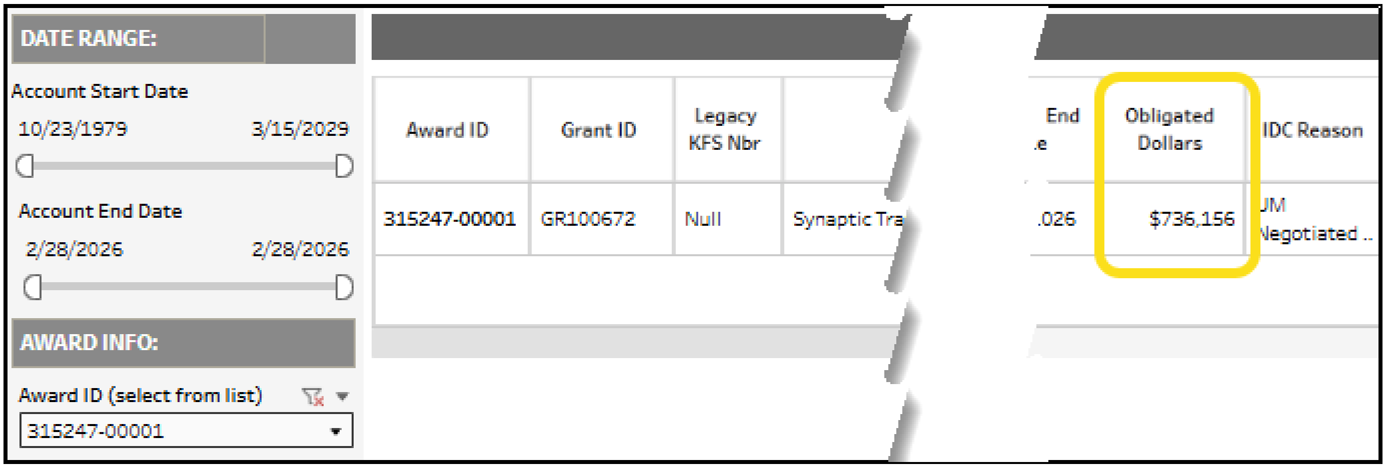
Award Lines Overview | Award Line Summary | Award Lines

3 items

Contract Line	Line Number	Status	Award Line Lifecycle Status	Company	From Date	To Date	Current Amount	Billed Amount	Grant
	1	Active	Open	UM01 University of Maryland College Park (UMCP)	03/01/2025	02/28/2026	$376,495.00	$69,030.93	GR100672 315247-00001 Synaptic Transmission in The Rod Pathway of the Mammalian Retina
	3224	Active	Open	UM01 University of Maryland College Park (UMCP)	03/01/2025	02/28/2026	$234,475.00	$0.00	GR100711 315247-3224 SUB FFATA: Synaptic Transmission in The Rod Pathway of the Mammalian Retina
	3228	Active	Open	UM01 University of Maryland College Park (UMCP)	03/01/2025	02/28/2026	$125,186.00	$14,159.15	GR100730 315247-3228 SUB FFATA: Synaptic Transmission in The Rod Pathway of the Mammalian Retina

In KR Date Range report, search for award and find the Obligated Dollars column.

The award amount and obligated amounts do not match for award line 1 **because WorkDay reduces the award amount by the amount of the subawards. This is the expected behavior.**



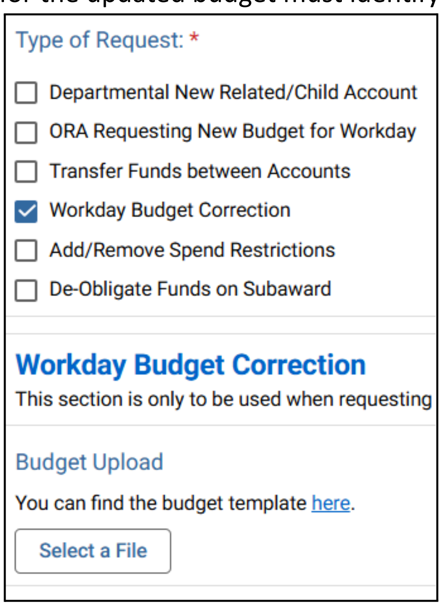
Open the Award In Kuali Research > Open the Subawards Panel

Subawards where this award is a Funding source

	Subrecipient Name:	Subaward Id:	Obligated
Open Subaward	Yale University	22224	234475.00
Open Subaward	The George Washington University	22228	125186.00

The WD grant line for the funding award is calculated by the following here: **Funding Award Obligated Amt - Total of Subs Obligated Amt = WD Grant Line Amount of Funding Award**
Here you see the KR award obligated amount $736,156 less Yale sub $234,475 and less GWU sub $125,186 = $376,495. This subaward amount accounts for the amount of the subaward agreement, and not IDC.

Since the award amounts between KR and WD are consistent upon further review, the PI/Dept can provide a detailed award budget via a PAM request and ORA will add the budget lines in the WD Award Budget tab. Budget Template found here. The request for the updated budget must identify the major object categories.



For this award, since it has a parent and two subawards, the award budget needs to be split between them, otherwise all award details will be in the parent only. See “WD cumulative award budget” and “multiple award line budget” tabs on Budget Template found [here](). List the breakdown with the subaward budget’s direct and indirect costs (up to the Basis limit the UMD can charge for IDC).

Cumulative Award Budget

Budget by Object Class Categories

Enter the KR proposal or award number this budget is in reference to **314109-family**

Date Completed **6/9/2025**

If child accounts are requested, a budget needs to be included for each child account/award line.
The template includes columns for 10 award lines; Click the "+" sign above column L to expand.

Enter Award Number	314109-00001	314109-22224	314109-22228			
Select line description	**Parent**	**Subaward**	**Subaward**			**Total**
Salary & Wages (all salaries regardless of employee type)	$116,816.00					$116,816.00
Employee Benefits (all benefits regardless of employee type)	$34,105.00					$34,105.00
Professional Services (e.g. consultants [3120], honoraria, research participant payments)						$0.00
Materials, Supplies, and Services (e.g. lab supplies, computers)	$9,360.00					$9,360.00
Participant Support Costs (on Federal awards, these costs will be in a separate child account/award						$0.00
Travel - Domestic	$4,500.00					$4,500.00
Travel - Foreign						$0.00
Tuition Remission	$15,129.00					$15,129.00
Subawards (each subaward will have its own award line)		$234,475.00	$125,186.00			$359,661.00
Equipment						$0.00
Other Direct Costs	$49,005.00					$49,005.00
SUBTOTAL Direct Costs	$228,915.00	$234,475.00	$125,186.00	$0.00	$0.00	$588,576.00
Indirect Cost of subaward		$14,000.00	$14,000.00			$28,000.00
IDC, excluding subs	$119,670.00					$119,670.00
SUBTOTAL Indirect Costs	$119,670.00	$14,000.00	$14,000.00	$0.00	$0.00	$147,670.00
ARLIS Fee						$0.00
Award Total	**$348,585.00**	**$248,475.00**	**$139,186.00**	**$0.00**	**$0.00**	$736,246.00

Once updated in WD, the RPT314 will be similarly updated.

Award	**Grant Name**	**Object Class**	**Award Line Life Cycle Status**	**Grant's PI**	**Budget**	**Actual Expense**
AWD-100430	GR100672 315247-00001	UMD Object Class Set: Employee_Benefits	Open	PI name	$34,015.00	$8,166.48
AWD-100430	GR100672 315247-00001	UMD Object Class Set: Facilities_Administration	Open	PI name	$119,670.00	$24,780.37
AWD-100430	GR100672 315247-00001	UMD Object Class Set: Materials_Supplies_Services	Open	PI name	$58,365.00	$8,728.64
AWD-100430	GR100672 315247-00001	UMD Object Class Set: Salary_Wages	Open	PI name	$116,816.00	$27,355.44
AWD-100430	GR100672 315247-00001	UMD Object Class Set: Travel_Domestic	Open	PI name	$4,500.00	$0.00
AWD-100430	GR100672 315247-00001	UMD Object Class Set: Tuition	Open	PI name	$15,129.00	$0.00
AWD-100430	GR100730 315247-3228	UMD Object Class Set: Facilities_Administration	Open	PI name	$14,000.00	$5,082.77
AWD-100430	GR100730 315247-3228	UMD Object Class Set: Subcontract	Open	PI name	$234,475.00	$9,076.38
AWD-100430	GR100711 315247-3224	UMD Object Class Set: Facilities_Administration	Open	PI name	$14,000.00	$0.00
AWD-100430	GR100711 315247-3224	UMD Object Class Set: Subcontract	Open	PI name	$125,186.00	$0.00
				TOTAL	**$736,156.00**	

Sample 5. RPT314 Award with subaward(s), converted from KFS into WD and on going

Reason: This award and its subaward(s) were established in KFS (and had expenses in KFS) and then converted to WD where it continues. The WD budget for the subaward only includes the subaward amount.

Actions needed: Perform the following process:

Confirm the Award Amount. The Award Amount in KR (Obligated Dollars) feeds to WorkDay. These amounts are not included on the RPT314.

Example:

Award	Grant Name	Object Class	Award Line Life Cycle Status	Grant's PI	Budget	Actual Expense
AWD-008718	GR013516 310730-00001	UMD Object Class Set: Employee_Benefits	Open	PI name	$89,711.00	$56,906.60
AWD-008718	GR013516 310730-00001	UMD Object Class Set: Equipment	Open	PI name	$231,125.00	$159,184.48
AWD-008718	GR013516 310730-00001	UMD Object Class Set: Facilities_Administration	Open	PI name	$459,517.00	$362,372.60
AWD-008718	GR013516 310730-00001	UMD Object Class Set: Materials_Supplies_Services	Open	PI name	$529,661.00	$295,903.82
AWD-008718	GR013516 310730-00001	UMD Object Class Set: Other_Direct_Costs	Open	PI name	$0.00	$0.90
AWD-008718	GR013516 310730-00001	UMD Object Class Set: Salary_Wages	Open	PI name	$313,425.00	$277,229.61
AWD-008718	GR013516 310730-00001	UMD Object Class Set: Subcontract	Open	PI name	$21,366.83	$21,712.83
AWD-008718	GR013516 310730-00001	UMD Object Class Set: Travel_Domestic	Open	PI name	$15,403.00	$0.00
AWD-008718	GR013516 310730-00001	UMD Object Class Set: Travel_Foreign	Open	PI name	$0.00	$620.00
AWD-008718	GR013516 310730-00001	UMD Object Class Set: Tuition	Open	PI name	$27,828.00	$17,550.72
AWD-008718	GR014608 310730-3324	UMD Object Class Set: Facilities_Administration	Open	PI name	$0.00	$1,840.82
AWD-008718	GR014608 310730-3324	UMD Object Class Set: Subcontract	Open	PI name	$19,187.17	$9,254.39

In WD, Open Award > Award Lines > and view Current Amount.

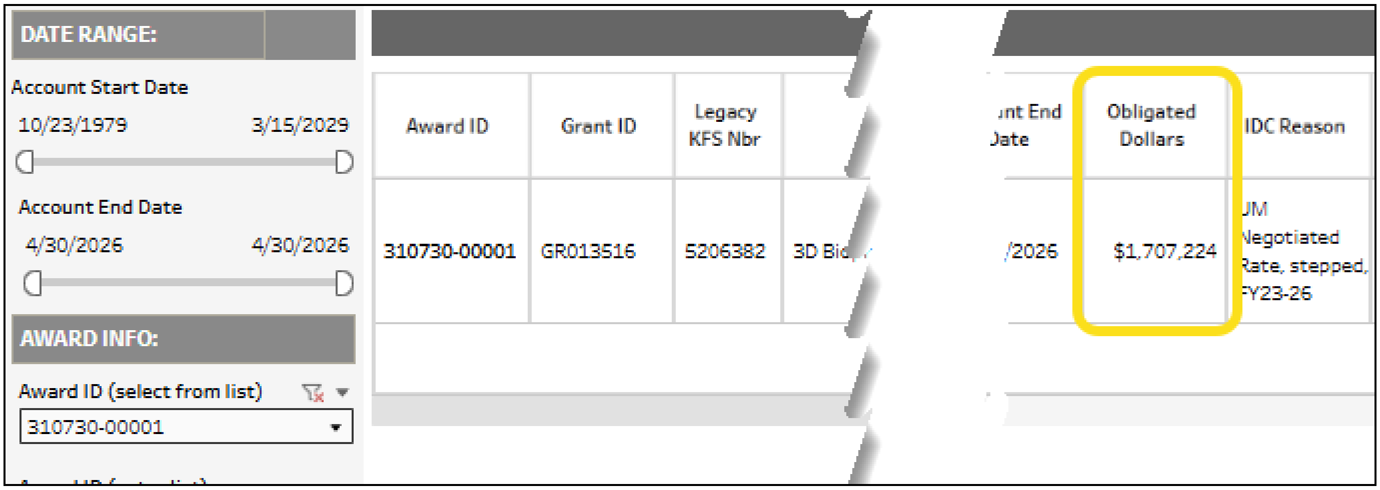
Overview | Award Lines | Budget | Award Tasks | Billing & Receivables | Subawards | Additional Data | Additional Reports | Set Up & History

Award Lines Overview | Award Line Summary | Award Lines

2 items

Contract Line	Line Number	Status	Award Line Lifecycle Status	Company	From Date	To Date	Current Amount	Billed Amount	Grant
	1	Active	Open	UM01 University of Maryland College Park (UMCP)	06/01/2023	04/30/2026	$1,688,036.84	$1,184,910.49	GR013516 310730-00001 5206382 3D Bioprinted Nipple-Areolar Complex Implants
	3324	Active	Open	UM01 University of Maryland College Park (UMCP)	06/01/2023	04/30/2026	$19,187.16	$11,095.21	GR014608 310730-3324 5206382 SUB FFATA-3D Bioprinted Nipple-Areolar Complex Implants

In the KR Date Range report, search for the award and find the Obligated Dollars column.
The award amount and obligated amounts do not match for award line 1 **because WorkDay reduces the award amount by the amount of the subawards. This is the expected behavior.**



Open the Award In Kuali Research > Open the Subawards Panel
Note that this Subaward amount is different from what you see in WD on the Sub's Grant Line (WD $19,187.16 vs KR Sub Amt $40,900).
This is also to be expected on converted subawards that have had historical KFS expenditures and this total will reflect the accounting for those past payments. Converted records have a Grant ID that start with G0*.

where this award is a Funding source

Subrecipient Name:	Subaward Id:	Obligated Amount:
Materic, LLC	21324	40900.00

If this award and subaward were set up post WD go-live, the Current Amount on the Parent Award Line in WD that would be expected would be:
Funding Award Obligated Amt - Total of Subs Obligated Amt = WD Grant Line Amount of Funding Award
($1,707,224.00 - $40,900 = $1,666,324.00) which you can see does not reflect the WD view above. This is because it is a converted award where past KFS payments were incorporated into the amount you see listed on the subaward line.
Also, you will notice when WD current amounts are summed ($1,688,036.84 + $19,187.16 = $1,707,224.00) that WD is consistent with the Sponsor Awards Full Amount (Obligated Total) from KR.

So, why is the subaward current amount in WD not consistent with the KR Subaward Amount?
Since this was converted from WD: **KR Sub Obligated Amt - KFS PO Payments = Converted Sub Grant Line** ($40,900 - $21,712.83 = $19,187.17 WD Sub Grant Line)

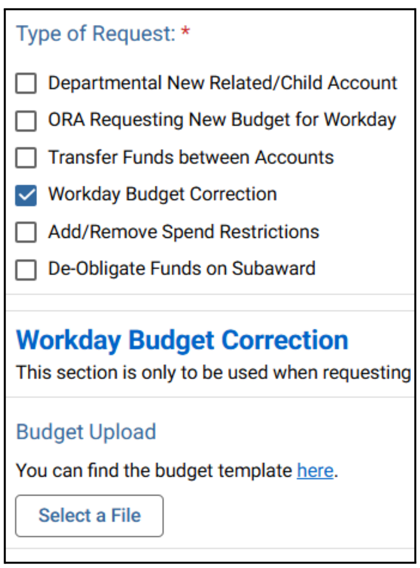
How do I know if award or subaward were converted from KFS?
The Grant ID will start with GR0*.

What do I do about the award budget when it comes to subs and their IDC?
Converted subawards had expenses in KFS, which were paid before the transition to WD. The converted amount of the subaward in WD is only what the subawardee had allocated left to spend, $19,187.16. The already paid expenses for the sub (the direct and indirect charges) are included as expense lines tied to the funding award. Specifically these lines included amounts which were expended in KFS.

Award	Grant Name	Object Class	Award Line Life Cycle Status	Grant's PI	Budget	Actual Expense
AWD-008718	GR013516 310730-00001	UMD Object Class Set: Subcontract	Open	PI name	The actual expenses recorded here are the amount the subawardee had already been paid from KFS.	$21,712.83
AWD-008718	GR013516 310730-00001	UMD Object Class Set: Facilities_Administration	Open	PI name	The actual expenses recorded here include the indirect charges **on top** of the subaward from the converted from KFS amount AND the indirect charges on the award itself from both KFS and WD.	$362,372.60

Upon further review of KFS historical payments, the award amounts from KR to WD are confirmed to be correct. If the PI/Dept can provide a detailed award budget via a PAM request and ORA will add the budget lines in the WD Award Budget tab. Budget Template found here. The request for the updated budget must identify the major object categories.

If this is enough information, no budget changes are required. The PI/Department may request an updated budget, however expenses which have already occurred in KFS and can not be modified in WD. This needs to be taken into consideration on the budget revision request.


Type of Request: *

☐ Departmental New Related/Child Account
☐ ORA Requesting New Budget for Workday
☐ Transfer Funds between Accounts
☑ Workday Budget Correction
☐ Add/Remove Spend Restrictions
☐ De-Obligate Funds on Subaward

Workday Budget Correction
This section is only to be used when requesting

Budget Upload
You can find the budget template here.
Select a File

Using the Budget template here

A.) **Initial Converted Subaward Costs Stay on Parent**: To have the budget more closely aligned with the converted KFS expenses and planned workday expenses, the historical $21,713 paid to the sub from KFS should be kept with the budget with the parent.
B.) **Remaining Converted Subaward Costs Separated**: This should reflect the remaining subawards cost after conversion to WD, reflecting what you currently see on WD's sub grant line ($40,900 - $21,713).
C.) **Basis Limit**: Note the basis limit for the sub, which is the amount left out of the $25K of the subrecipient's cost which will generate UMD IDC is $3,287.17 ($25,000 - $21,713 paid out in KFS).
D.) **Remaining Converted Subaward Indirect Costs**: The remaining $3,287.17 subaward expenses will generate UMD IDC so (Basis Limit Remaining $3,287.17 * UMD's IDC rate on the sub 0.56 = $1,841) for the amount of UMD IDC calculated moving forward.

E.) **Initial Converted Subaward IDC Costs on Parent:** The $14,000 overall budget amount - $1,841 remaining IDC obligation = $12,159. This is the amount of UMD IDC costs already converted, and will remain tied to the funding award.

F.) **Overall Converted Award, including converted subaward direct and IDC on parent:** The converted costs of the sub (direct and UMD's IDC) will remain tied to the parent (unlike future charges in WorkDay). This means the overall IDC costs listed on the parent include Initial Converted Sub IDC $12,159 + Non-Sub IDC $445,517 = $457,676.

Budget by Object Class Categories

Enter the KR proposal or award number this budget is in reference to	**314109-family**					
Date Completed	**6/9/2025**					
If child accounts are requested, a budget needs to be included for each child account/award line.						
The template includes columns for 10 award lines; Click the "+" sign above column L to expand.						
Enter Award Number	314109-00001	314109-21324				
Select line description	**Parent**	**Subaward**				**Total**
Salary & Wages (all salaries regardless of employee type)	$313,425.00					$313,425.00
Employee Benefits (all benefits regardless of employee type)	$89,711.00					$89,711.00
Professional Services (e.g. consultants [3120], honoraria, research participant payments)						$0.00
Materials, Supplies, and Services (e.g. lab supplies, computers)	$529,661.00					$529,661.00
Participant Support Costs (on Federal awards, these costs will be in a separate child account/award line)						$0.00
Travel - Domestic	$15,403.00					$15,403.00
Travel - Foreign						$0.00
Tuition Remission	$27,482.00					$27,482.00
Subawards (each subaward will have its own award line)	A $21,713.00	B $19,187.00				$40,900.00
Equipment	$231,125.00					$231,125.00
Other Direct Costs						$0.00
SUBTOTAL Direct Costs	$1,228,520.00	$19,187.00	$0.00	$0.00	$0.00	$1,247,707.00
Indirect Cost of subaward	E $12,159.00	D $1,841.00				$14,000.00
IDC, excluding subs	$445,517.00					$445,517.00
SUBTOTAL Indirect Costs	F $457,676.00	$1,841.00	$0.00	$0.00	$0.00	$459,517.00
ARLIS Fee						$0.00
Award Total	**$1,686,196.00**	**$21,028.00**	**$0.00**	**$0.00**	**$0.00**	$1,707,224.00

Basis Limit Listed in WD on the Sub Grant Line

Award Lines Overview | Award Line Summary

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Contract Line	Line Number	Status	Award Line Lifecycle Status	Current Amount	Billed Amount	Grant	Subrecipient	Basis Limit
	1	Active	Open	$1,688,036.84	$1,184,910.49	GR013516 310730-00001 5206382 3D Bioprinted Nipple-Areolar Complex Implants		$0.00
	3324	Active	Open	B $19,187.16	$11,095.21	GR014608 310730-3324 5206382 SUB FFATA-3D	MATERIC, LLC	C $3,287.17

Which will result in this WD Award Budget

Award	Grant Name	Object Class	Award Line Life Cycle Status	Grant's PI	Budget	Actual Expense
AWD-008718	GR013516 310730-00001	UMD Object Class Set: Employee_Benefits	Open	PI name	$89,711.00	$56,906.60
AWD-008718	GR013516 310730-00001	UMD Object Class Set: Equipment	Open	PI name	$231,125.00	$159,184.48
AWD-008718	GR013516 310730-00001	UMD Object Class Set: Facilities_Administration	Open	PI name	$457,676 (this is the IDC or the parent + the IDC already calc in KFS)	$362,372.60
AWD-008718	GR013516 310730-00001	UMD Object Class Set: Materials_Supplies_Services	Open	PI name	$529,661.00	$295,903.82
AWD-008718	GR013516 310730-00001	UMD Object Class Set: Other_Direct_Costs	Open	PI name	$0.00	$0.90
AWD-008718	GR013516 310730-00001	UMD Object Class Set: Salary_Wages	Open	PI name	$313,425.00	$277,229.61
AWD-008718	GR013516 310730-00001	UMD Object Class Set: Subcontract	Open	PI name	$21,713 (this is the amount the subawardee was paid from KFS, this remains tied to funding award)	$21,712.83
AWD-008718	GR013516 310730-00001	UMD Object Class Set: Travel_Domestic	Open	PI name	$15,403.00	$0.00
AWD-008718	GR013516 310730-00001	UMD Object Class Set: Travel_Foreign	Open	PI name	$0.00	$620.00
AWD-008718	GR013516 310730-00001	UMD Object Class Set: Tuition	Open	PI name	$27,482	$17,550.72
AWD-008718	GR014608 310730-3324	UMD Object Class Set: Facilities_Administration	Open	PI name	$1,841 (this is the basis limt remaining * IDC rate of funding award/subaward)	$1,840.82
AWD-008718	GR014608 310730-3324	UMD Object Class Set: Subcontract	Open	PI name	$19,187.17	$9,254.39
				TOTAL	**$1,707,224.17**	